



Richardson
Psychotherapeutic
& Consulting Ltd.

242. 425.0718
678. 964.7048
<http://www.rpc-ltd.com>
info@rpc-ltd.com

PRE-PROGRAM QUESTIONNAIRE (complete all that apply)	
Your Name:	
Today's Date:	
Company Name:	
Contact Name:	
Phone:	
Email:	
Program Title:	
Date(s) of Event:	
Date of Speaker's Presentation(s):	
Event Location:	
Event Address:	
Emergency Contact Person:	
Title:	
Phone:	
Email:	
Description of Audience:	
Number of Attendees:	
Theme of Event:	
Challenges the Organization members are Facing:	
Other Speakers Presenting at This Event:	
Person Introducing Speaker:	
Email:	
Time Speaker's Presentation Begins	
Time Speaker's Presentation Ends:	
Recommended Attire:	
Other Activities You Would Like Speaker to Attend:	
What Else Speaker Should Know About Your Organization:	
How You Heard About Speaker:	
Speaker Remuneration Budget: Yes or No	Proposed Remuneration: